

FALL 2016

Instructor:

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D103

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Office hours:

Fri 9-12 p.m. & By appointment



Course Description & Learning Objectives

Writing is a crucial part of academic life. This course aims to help you improve your writing skills to become academically more successful. Writing develops with practice; so, in this course, we will write, review each other's writing and re-write. We will sometimes listen and/or read and write integrating different skills and sources. Successful completion of this course involves several academic skills as critical reading, critical thinking, discussing ideas, organizing information logically, and composing clear and coherent sentences, paragraphs, and texts.

(2+0+2) 3 Credits / 5ECTS

Distinguishing between facts and opinions. Identifying the sources as reliable and relevant. Evaluating arguments. Responding appropriately to thoughts, opinions and work of others. Improving expository writing skills, reaction-response essays, and argumentative essays. Understanding the nature of academic texts. Practicing academic writing skills including citation and writing references.

Upon successful completion of this course, you will be able to

- ☺ demonstrate awareness of the demands of academic writing in a variety of genres,
- ☺ produce academic texts of different genres,
- ☺ fluently draft, review, and edit academic texts,
- ☺ critically analyze and synthesize information from different sources,
- ☺ assess peer-writing based on language, style, and content, and
- ☺ self-evaluate and improve own academic texts identifying weaknesses.

September	October	November	December	January
26, 28 Introductions Syllabus Professional e-mails	3, 5 Diagnostic writing Expository First drafts	2 Cause-effect Peer-review Second drafts	5, 7 Data commentary Teacher review Final drafts Quiz	2, 4 Finals
	10, 12 Expository Peer-review Second drafts	7, 9 Cause-effect Teacher review Final drafts Quiz	12, 14 Argumentative First drafts	9, 11 Finals
	17, 19 Expository Teacher review Final drafts Quiz	14, 16 Individual conferences	19, 21 Argumentative Peer-review Second drafts	
	24, 26 Cause-effect First drafts	21, 23 Data commentary First drafts	26, 28 Argumentative Teacher review Final drafts Quiz	
	31 Cause-effect	28, 30 Data commentary Peer-review Second drafts		

Course Materials

Online course management system: We, TED people, use Moodle. If you do not have one yet, please create an account at <http://moodle.tedu.edu.tr/>. The Moodle site for this course is named **2016F_ENG112**. This is the main platform where I upload the entire course content, make all the announcements, and deliver and grade all the assignments. Be an active Moodle user.

Course books:

- Graff, G., & Birkenstein, K. (2010). *"They say / I say" The moves that matter in academic writing*. New York, NY: W. W. Norton & Company Inc.
- Greetham, B. (2001). *How to write better essays*. New York, NY: Palgrave.
- Gülen, G., Hasanbaşıoğlu, B., Şeşen, E., & Tokdemir, G. (2014). *The Compass: Route to Academic English I*. Ankara: Nüans Publishing.
- Gülen, G., Hasanbaşıoğlu, B., Şeşen, E., & Tokdemir, G. (2014). *The Compass: Route to Academic English II*. Ankara: Nüans Publishing.

Online sources:

APA: <https://owl.english.purdue.edu/owl/section/2/10/>

TED Talks: <https://www.ted.com/talks>

TEDx Talks: <http://tedxtalks.ted.com/>

New York Times: <http://www.nytimes.com/>

The Guardian:

<https://www.theguardian.com/international>

Huffington Post: <http://www.huffingtonpost.com/>

Fox News: <http://www.foxnews.com/>

The Washington Post: <https://www.washingtonpost.com/>

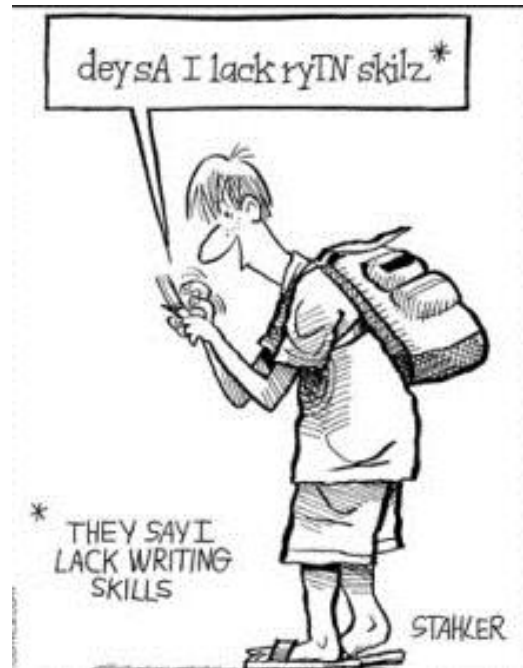
CNN: <http://edition.cnn.com/>

BBC News: <http://www.bbc.com/news>

USA Today: <http://www.usatoday.com/>

Los Angeles Times: <http://www.latimes.com/>

TEDU Library: <http://catalog.tedu.edu.tr/client/defaulttr>



Assignments & Evaluation

The work this class requires is difficult. My expectations and standards are high since you are now pursuing a university degree. With strong and consistent effort, I am sure you will earn your As and Bs. I will help you understand the required work with assignment sheets which will include evaluation criteria. Your total grade consists of scores from the following items:



■ Total Course Grade: 100%

Percentage Scores	Grade Points	Letter Grades
100-90	4.00	AA
89-85	3.50	BA
84-80	3.00	BB
79-75	2.50	CB
74-70	2.00	CC
69-60	1.50	DC
59-50	1.00	DD
49-0	0.00	F
Absent & Unsuccessful	0.00	FX

Attendance

Regular attendance helps you get the best of this course:

- Do not miss more than three complete classes (nine hours); otherwise, you will receive a lower grade: an AA becomes a BA or a CC becomes a DC.
- Excessive absences can result in a failing grade for the course: do not make more than a total of six absences if you do not want to drop or fail the course.
- Do not be more than 5 minutes late to class. I come on time and your friends come on time. Show respect! Arrivals later than 15 minutes are counted absent.
- When individual conferences are scheduled, do not miss it and be on time.

Participation

Participation not only includes homework and coursework preparation and contributions, but also requires you to use common courtesy.

- Do not eat in class, but you may bring drinks.
- You will never see me using my cell phone in class (not that I do not have one), so please put away yours too.
- Use electronic devices only for activity only. Yes, you can be away from Facebook, Instagram, WhatsApp for a class period. You can do it!
- Please, talk to me and your peers IN ENGLISH. I am afraid I lose my Turkish while teaching!
- You are the only one responsible for making sure you know what the assignments and due dates are. Keep track of whether or not you have done the work.
- Keep copies of all your work.

Academic Honesty

I have zero tolerance toward academic dishonesty. Avoid all types of academically unethical actions. Plagiarism or cheating is unacceptable, unethical, and illegal and is treated as such by TED University.



- Once I detect unethical work, you receive 0 and your adviser and faculty secretary are notified so that you are penalized for your action.
- If you are caught cheating in an exam, this is a “disiplin suçu” and I strictly follow YÖK procedures:
http://www.yok.gov.tr/web/guest/icerik/-/journal_content/56_INS_TANCE_rEHF8BIsfYRx/10279/17960.