This commitment form is intended for use by the students, visitors and participants who are required to attend the events at the University during normalization period.

- During the first stage of the normalization period of COVID-19 pandemic, pedestrian entrance will be available through the security point at the main building and the entrance at Aksu Street only.
- Employees who suffer from fever, coughing, difficulty breathing, lost sense of taste and smell should promptly consult to the nearest health institution and update the Health Unit accordingly. Members who have these symptoms while on the campus should consult to the Health Unit.
- Employees should be **wearing a mask entering the campus** and while in the common areas.
- Body temperatures will be measured at the entrance using non-contact thermometers, and health information forms will be filled in.
- **Physical distance rule** (minimum 3 steps or 1.5 meters between persons) and the markings on the ground should be observed carefully and crowding should be avoided in the common areas on the campus.
- Rules of hygiene and sanitation should be observed precisely before starting to work and during work. **Hands should be washed with soap for 20 seconds** after having touched the surfaces directly. Hand sanitizers should be used when washing is not available.
- In line with the physical distance rule, close contacts like hand shaking and hugging, etc. should be avoided. Touching surfaces should be **limited to minimum**.
- All office equipment (including computer monitors, keyboards, mice, telephones, diaphones, microphones, control panels, buttons, etc.) should be reserved for personal use only.
- When coughing and sneezing, you should cover your mouth and nose with a disposable tissue or, if it’s not available, cough or sneeze into your elbow. Touching mouth, nose or eyes should be avoided before washing hands.
- Materials such as masks, tissues, towels etc. which may have the risk of contamination should be disposed of into medical waste containers.
- Instructions should be strictly observed in the common spaces with limited use (WC, kitchen, elevators, etc.)
- Since mail and delivery services at the campus entrance are suspended during the pandemic, a different address should be used for personal deliveries.
- In order to be able to manage daily life emergencies and to meet general demands systematically on time, contact **Emergency Hotline 585** for emergencies and use e-mail covid19@tedu.edu.tr for general requests.
- All documents on the personal measures and practices taken to ensure a safe working environment on the campus during COVID-19 pandemic can be found under the following folder: **MyTEDU-Portal / KYS**.

*After having read the statement, please fill in the blank with the following line: “I have read and fully understood” and enter the date.

<table>
<thead>
<tr>
<th>Declarant</th>
<th>Approval</th>
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<td>Name/Surname Signature</td>
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 дополнительно………………….. the above-mentioned measures taken for the prevention of COVID-19 pandemic. I agree and commit to observe these principles. Date: …/…/……