SCHOLARSHIP REGULATION FOR UNDERGRADUATE STUDENTS

SECTION ONE

Objective, Scope, Basis and Definitions

Objective
ARTICLE 1 – (1) The objective of this regulation is to specify the rules and principles governing the scholarships to be awarded to TED University students in undergraduate programs.

Scope
ARTICLE 2 – (1) This regulation consists of the provisions about the content, terms of application and continuation of scholarships to be awarded to TED University students in undergraduate program.

Basis
ARTICLE 3 – (1) This regulation is based on Higher Education Law No. 2547, Law on the Foundation of TED University No. 5913, Ted University Academic Rules and Regulations for Undergraduate Study, and other related regulations.

Definitions
ARTICLE 4 – (1) Definitions of the terms mentioned in this document,

  a) Scholarship Commission: TED University Scholarship Commission,
  b) GPA: Grade Point Average,
  c) Partial Scholarship Status: Paying a certain portion of the tuition fee,
  ç) Board of Trustees: TED University Board of Trustees,
  d) RO: TED University Registrar’s Office,
  e) Rector: TED University Rector,
  f) Senate: TED University Senate,
  g) Full Scholarship or 100% Scholarship: Exemption from full tuition fee,
  ğ) TEDYÜV: TED Higher Education Foundation,
  h) Self-Funded Students: Students paying full tuition fee,
  i) University/TEDU: TED University,
  i) UAB: TED University Administrative Board.
SECTION TWO

Scholarships and Discounts

A- Scholarships Awarded During University Admission

ÖSYS (Student Selection and Placement Examination) Admission Scholarship

ARTICLE 5 – (1) This scholarship is to be awarded to students who are admitted to university through ÖSYS scholarship quota.

a) Full scholarship is awarded to students who are placed via full scholarship quota. These students do not pay tuition fees. Among the students coming from provinces other than Ankara; all students who ranked among the first 3,000 in the language grade or the first 30,000 in other grade types have the right to benefit from free dormitory services including accommodation in four-person rooms, breakfast and dinner. Students who are admitted with full scholarship are not entitled to receive any payment in return of disclaiming their dormitory rights. If they wish to claim their rights afterwards, they are to be provided accommodation within the bounds of possibilities.

b) 75% scholarships are to be awarded to students who meet the 75% scholarship criteria and quota. These students are entitled to a 75% tuition fee discount.

c) 50% scholarships are to be awarded to students who meet the 50% scholarship criteria and quota. These students are entitled to a 50% tuition fee discount.

c) 25% scholarships are to be awarded to students who meet the 25% scholarship criteria and quota. These students are entitled to a 25% tuition fee discount.

(2) Concerning the students who have been admitted to the University;

a) Students who have graduated from an undergraduate program of any university are to be registered as self-funded students no matter what is their scholarship status.

b) Students who are already registered at TEDU as self-funded/scholarship students and have been placed again to a program via ÖSYS are to be registered as a self-funded student.

c) Newly acquired rights of the students who have been dismissed from English Language School or an undergraduate program due to failure or expiration of maximum study period but admitted again via ÖSYS are valid.

(3) Students do not apply for ÖSYS Admission Scholarship. This scholarship is to be awarded according to the exam result which is the basis of their current admission.
International Student Scholarship

ARTICLE 6 – (1) This scholarship is to be awarded to international students admitted to undergraduate programs.

(2) The scholarship is offered to students at the admission stage.

(3) Scholarship is offered in 100%, 75%, 50% and 25% ratios.

(4) Scholarships are based on exam/diploma criteria accepted by the University Senate as mentioned in TED University International Student Admission Criteria for Undergraduate Programs.

(5) A 20% discount for full scholarship students and 15% discount for 75% scholarship students applied in TEDU Dormitories for 4-people rooms including breakfast and dinner.

(6) Students do not apply for International Student Scholarship. This scholarship is recommended by the International Programs Commission within the framework of international student admission criteria and decided by the University Administrative Board.

Lateral Transfer Scholarship

ARTICLE 7 – (1) This scholarship is to be awarded to lateral transfer students at admission stage.

(2) Students are offered full or partial scholarship in several ratios.

(3) Scholarship ratios of intra-institutional lateral transfer students who have been admitted via ÖSYS are determined according to their ÖSYS score in the year of registration.

(4) Remaining scholarship period for intra-institutional lateral transfer students is calculated by extracting the number of semesters of study from the total scholarship period.

(5) Scholarship ratios of international students that had intra-institutional lateral transfer are based on international student admission criteria for the year of their registration.

(6) Scholarship ratios of international students that had intra-institutional lateral transfer are based on exam/diploma scores they have submitted during application.

(7) Scholarship period of intra-institutional lateral transfer students is determined based on remaining normal study period as of the semester of transfer.

International Diploma/ Certificate/ Exam Scholarships

ARTICLE 8 – (1) Scholarships mentioned in this article are to be awarded to students who have been admitted to University via ÖSYS or via transfer with ÖSYS score from another higher education institution, and who have fulfilled the required scores and submitted the below-mentioned diploma/international final exam results.
a) International Baccalaureate-IB Scholarship and Scholarship Ratios:

<table>
<thead>
<tr>
<th>IB Score</th>
<th>Scholarship Ratio (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>32-37</td>
<td>25</td>
</tr>
<tr>
<td>38 and above</td>
<td>50</td>
</tr>
</tbody>
</table>

b) French Baccalaureate Scholarship and Scholarship Ratios:

<table>
<thead>
<tr>
<th>French Baccalaureate diploma score</th>
<th>Scholarship Ratio (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>14-16</td>
<td>25</td>
</tr>
<tr>
<td>17 and above</td>
<td>50</td>
</tr>
</tbody>
</table>

c) AP (Advanced Placement) Scholarship:

Scholarship ratios for the students who have completed at least 3 AP courses relevant to the requested program.

<table>
<thead>
<tr>
<th>AP Score</th>
<th>Scholarship Ratio (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4,4,4</td>
<td>25</td>
</tr>
<tr>
<td>5,5,5</td>
<td>50</td>
</tr>
</tbody>
</table>

c) BTEC (Business and Technology Education Council) Scholarships:

Scholarship ratios for the students who have completed BTEC Certificate or Diploma Programs in a relevant field.

<table>
<thead>
<tr>
<th>BTEC Program</th>
<th>BTEC Score</th>
<th>Scholarship Ratio (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate</td>
<td>D*</td>
<td>15</td>
</tr>
<tr>
<td>Subsidiary Certificate</td>
<td>D*</td>
<td>20</td>
</tr>
<tr>
<td>90-Credit Diploma</td>
<td>D* D*</td>
<td>25</td>
</tr>
<tr>
<td>Diploma (120-Credit)</td>
<td>D* D*</td>
<td>25</td>
</tr>
<tr>
<td>Extended Diploma</td>
<td>D*DD</td>
<td>25</td>
</tr>
<tr>
<td>Extended Diploma</td>
<td>D<em>D</em>D or D<em>D</em>D*</td>
<td>50</td>
</tr>
</tbody>
</table>

d) GCE (General Certificate of Education) Scholarships:

Scholarship ratios for the students who have completed at least 3 Level A courses relevant to the requested program.

<table>
<thead>
<tr>
<th>Level A Score</th>
<th>Scholarship Ratio (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A, A from two courses</td>
<td>25</td>
</tr>
<tr>
<td>B or C from the third course</td>
<td>25</td>
</tr>
<tr>
<td>A, A, A or above from 3 courses</td>
<td>50</td>
</tr>
</tbody>
</table>

(2) Students must apply to the Registrar’s Office for International Baccalaureate - IB, French Baccalaureate, AP, BTEC, GCE scholarships within the announced dates. The Office of the Rector resolves and approves the applications of the students who have met the conditions.
Scholar Scholarship

ARTICLE 9 – (1) Scholar Scholarship is to be awarded to the students graduated from scholar programs of the high schools as well as those medal winners in the international science olympiads organized by TÜBİTAK (The Scientific and Technological Research Council of Turkey)

(2) These students are awarded an additional 25% scholarship.

(3) Students must apply to the Registrar’s Office for scholar scholarship within the designated window submitting the required certificate showing their status as such. The Office of the Rector resolves and approves the applications of the students who have met the required conditions.

B- Additional Scholarships

Academic Merit Scholarship

ARTICLE 10 – (1) Academic Merit Scholarship is to be awarded to self-funded (non-scholarship) or partial-scholarship students

(2) In order to qualify for the Academic Merit Scholarship, following conditions are required to be met:

a) Being within the regular education period
b) Having a General Grade Point Average (GPA) of 3.00 or above as well as GPA for the past two semesters.
c) Having taken at least the regular credit course load as determined by the Senate for the related undergraduate program during the Fall or Spring semesters (including course loads taken abroad in Erasmus and/or exchange programs.)
ç) Having not received grades F, FX and W in the past two semesters.
ç) Being ranked as the first, second or third student at the related undergraduate program in terms of GPA for the past two semesters.

(3) Students who complete the English Language School program in the Fall Semester are considered as at the end of their 3rd semester at the undergraduate program.

(4) The student in the first rank is to be awarded full scholarship while the second ranking student is to be awarded 75%, and the third ranking student receives a 50% scholarship.

(5) Among the students who are receiving a university admission scholarship as partial scholarship,

a) Those who qualify for the merit scholarship as the same ratio as the partial scholarship are awarded an additional 10% scholarship.
b) Those who qualify for the merit scholarship lower than the ratio of the partial scholarship are awarded an additional 5% scholarship.

(6) Students do not apply for the Academic Merit Scholarship. This scholarship is valid for one year and is

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to be awarded to students who have met the conditions by the decision of the University Administrative Board at the beginning of each Academic Year.

**Part-Time Work Scholarship**

**ARTICLE 11** – (1) Exclusive for Turkish nationality students, the Part-Time Work Scholarship requirements and procedures are based on the *Procedures and Principles for Part-Time Working Students at Higher Education Institutions*.

(2) Announcement, application and evaluation processes for Part-Time Work Scholarship are to be implemented by the Social and Cultural Affairs Directorate, and the final evaluation is conducted by the Scholarship Commission and decided by the approval of the Office of the Rector.

(3) Part-Time Work Scholarship is valid for one academic year. This period may be extended to cover the summer semester by the approval of the authorizing officer upon recommendation by the related unit in case requested by the student or the academic/administrative unit.

(4) Students may apply for this scholarship at the beginning of each semester.

**Family Scholarship**

**ARTICLE 12** – (1) Family Scholarship is to be awarded to each of the children or siblings of the staff members of TED University.

a) Each sibling studying simultaneously is to be awarded an additional 10% scholarship. Students must be in self-funded status to be able to receive the scholarship in question.

b) Children of the TEDU staff members who are studying at TEDU are to be awarded an additional 25% scholarship.

(2) Students must apply to the Registrar’s Office for the Family Scholarship with certification of their status as such. The Office of the Rector approves the application of those students who have met the conditions.

(3) The Family Scholarship is valid for one year. Students must re-apply to the Registrar’s Office within the designated window and their application will be re-evaluated.

**Support Scholarship**

**ARTICLE 13** – (1) This scholarship is awarded to Turkish nationality students in financial need as a dormitory scholarship, book scholarship, or meal scholarship, or as a discount in tuition fee.

(2) Scholarship type, amount and conditions are stated in the scholarship decision announcement.

(3) Book scholarship is exclusively awarded to English Language School students.

(4) In order to apply for this scholarship, student must be registered at TEDU in the previous academic year.

(5) Application and continuation conditions for the Support Scholarship are given below:
a) To have completed English Language School successfully in one year.

b) Undergraduate students must have a minimum GPA of 2.00/4.00.

(6) Students must apply for the Support Scholarship (tuition fee and/or dormitory and/or meal) to the Registrar’s Office within the designated window submitting the required documents determined by the Scholarship Commission as announced on the University official website. Scholarships are resolved by the TEDYÜV (TED Higher Education Foundation) Administrative Board upon proposal by the Office of the Rector also considering the evaluations by the Scholarship Commission.

(7) The scholarship is valid for one year. Students must apply again to the Registrar’s Office within the designated window to be re-evaluated.

**Sports Scholarship**

**ARTICLE 14** – (1) Sports Scholarship is to be awarded to students who have shown athletic merit in the past two years as an additional scholarship. Procedures and principles of the Sports Scholarship are to be determined by the TEDYÜV (TED Higher Education Foundation) Administrative Board as well as the specific branches.

(2) No academic success condition is sought for application from those newly registered students in the English Language School and undergraduate programs.

(3) Transfer students or continuing students must meet the following academic success conditions:

   a) Student must have completed the English Language School successfully in one year.
   b) Undergraduate students must have a minimum GPA of 2.00/4.00.

(4) Students must apply to the Social and Cultural Affairs Directorate for Sports Scholarship within the given window, submitting the required documents as published on the official website of the University. Scholarships are resolved by the TEDYÜV (TED Higher Education Foundation) Administrative Board upon proposal by the Office of the Rector also considering the evaluations by the Scholarship Commission.

(5) The scholarship is valid for one year.

(6) Students who are national athletes that meet the requirements given in the agreement signed between the Ministry of Youth and Sports and the University are to be awarded a 100% scholarship.

**Dedicated Scholarships Provided by a Person or an Institution**

**ARTICLE 15** – (1) This type of scholarship is to be awarded to students who meet the given conditions by the related person/institution.

(2) Quotas of the scholarship, allocation conditions, validity period, grants to be awarded in cash and kind, principles and other related issues must be stated in the protocol to be prepared between the provider and the university.
(3) Students must apply to the Registrar’s Office within the given window submitting the required documents.
(4) Applications are to be evaluated by the related unit and resolved by the provider upon proposal by the Scholarship Commission.

SECTION THREE

General Principles, Scholarship Commission, Continuation and Cancellation of Scholarships and Scholarship Students who are on Semester Leave.

General Principles

ARTICLE 16 – (1) Students can benefit from multiple scholarships simultaneously offered during university admission provided that they have met the required conditions.
(2) Students who are entitled to receive more than two additional scholarships can choose the highest one.
(3) Total ratio of tuition fee based scholarships (including ÖSYS admission scholarship) cannot exceed 100%.
(4) Tuition fee based scholarships are valid for credit limits designated by the University Senate at the beginning of the semester. Students taking courses above the designated limit are liable to pay an extra tuition fee whether they are on scholarship or not.
(5) Scholarship periods are maximum six years for students beginning their study at the English Language School, and maximum five years for the students who are beginning at their undergraduate program except for the scholarships which are valid for one year.
(6) Students who are registered as “special student” are not eligible to receive any scholarship.
(7) In case of misleading information provided by the scholarship student, ongoing scholarships can be cancelled, a refund can be requested and a disciplinary proceeding can be filed against the student.

Scholarship Commission

ARTICLE 17 – (1) The Scholarship Commission is presided by a lecturer to be assigned by the Rector. Commission consists of the following TEDU members.

a) Two lecturers
b) Head of the Registrar’s Office
c) Director or representative of the Financial Affairs Department
c) Director or representative of the Social and Cultural Affairs Directorate
d) Scholarship officer of the Registrar’s Office.
e) Director or representative of the International Programs Office.
(2) The Commission implements the procedures related to the selection of students to be awarded scholarship, as well as allocation and termination of the scholarships.

**General Principles about the Cancellation of Scholarships**

**ARTICLE 18** – (1) Scholarships are to be cancelled in the cases given below and the students are to attend the program under non-scholarship (self-funded) status.

   a) For students under self-funded status or on partial scholarship; failing to complete the tuition fee payment for the current semester
   
   b) For English Language School students; failing to attend courses for two successive years
   
   c) For undergraduate students; no course registration has been completed or no advisor approval received for the current semester.
   
   c) For undergraduate students; having received FX grade for all registered courses in two successive semesters.

(3) Procedures to be followed in cases when students receive a disciplinary sanction within the framework of the provisions of *Higher Education Institutions Student Discipline Regulations* are given below:

   a) Students, who have received a suspension penalty for one or two semesters for the first time, forfeit all scholarships mentioned in this regulation except for the scholarships awarded during admission. Semesters spent on suspension are to be deducted from the maximum period of study and of the scholarship. Students are liable to complete the full tuition fee payment for the semesters on suspension. These amounts cannot be counted towards tuition fee payment for the subsequent semesters.
   
   b) Students who have received a suspension penalty for one or two semesters for the second time forfeit all scholarships without exception.
   
   c) Students who have received any of the following disciplinary penalties; warning, reprimand and suspension from one week to one month, for a total of three times forfeit all scholarships mentioned in this regulation except for the scholarships awarded during admission.

(4) Students in unregistered status forfeit all scholarships but they may attend the program in self-funded status provided that they have not exceeded the maximum period of study and renewed their registration.

(5) Scholarships which require specific academic success condition are also stated in this regulation.

**Scholarship Students who are on Semester Leave**

**ARTICLE 19** – (1) Time spent on semester leave is counted towards the maximum period of scholarship. However if the leave is due to a force majeure, the University Administrative Board will decide whether to count this duration towards the maximum period of scholarship or not.
SECTION FOUR

Miscellaneous Provisions

The Repealed Regulation

ARTICLE 20 – (1) TED University Scholarship Regulation for Undergraduate Students which was accepted by the Decree No. 10 of the University Senate in its session on 09.08.2017 has been repealed.

Enforcement

ARTICLE 21 – (1) This regulation is effective as of its approval in the Session No. 2021/12 of the University Senate on 6.5.2021.

Execution

ARTICLE 22 – (1) This regulation is to be executed by TED University Rector.

SENATE MEETINGS ON THE REGULATION AND ITS AMENDMENTS

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<th>DATE</th>
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<th>EXPLANATION</th>
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<td>29.08.2012</td>
<td>2012-5</td>
<td>Scholarship regulations</td>
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<td>2014-1</td>
<td>Amendments on Article 13</td>
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<td>21.03.2019</td>
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