ACADEMIC RULES AND REGULATIONS FOR UNDERGRADUATE STUDY
(Turkish version is the legally binding document)

PART ONE
Aim, Scope, Basis and Definitions

Aim
ARTICLE 1 - (1) The aim of the rules and regulations herein are to regulate the procedures and principles with regard to registration, education, examination and graduation of the students attending undergraduate programs at the faculties of TED University.

Scope
ARTICLE 2 - (1) The rules and regulations herein cover the principles of admission and registration, examination, assessment of achievement, provision of diplomas and other related procedures pertaining to undergraduate study at the faculties of TED University.

Basis
ARTICLE 3 - (1) The rules and regulations herein have been based on Articles 14, 43 and 44 of the Higher Education Law No. 2547 dated 4/11/1981.

Definitions
ARTICLE 4 - (1) These terms shall have the following meanings heretofore;

a) Relevant board : TED University Faculty board(s)
b) Relevant executive board : TED University Faculty Executive Board(s)
c) Board of Trustees : TED University Board of Trustees
d) Rector : TED University Rector
e) Senate : TED University Senate
d) University Executive Board : TED University Executive Board
f) University : TED University

PART TWO
Academic Calendar, Education Programs, Duration of Education and Tuition Fees

Semester System and Academic Calendar
ARTICLE 5 – (1) Undergraduate study is arranged on the basis of semesters.
(2) The academic year consists of 14 weeks for both fall and spring semesters, excluding the final examination period.
(3) In addition to fall and spring semesters, a seven-week summer session is organized upon the decision of the Senate and the approval of the Board of Trustees. The principles and procedures applicable to the summer session are determined by the Senate.
(4) The dates and duration pertaining to all educational activities are included in the academic calendar prepared by the Senate.

Quotas and Education Programs
ARTICLE 6 – (1) The number of students with or without scholarship to be admitted to faculty degree programs in the subsequent academic year is determined by the Board of Trustees upon the proposal of the university Executive Board and is finalized with the approval of the Higher Education Council.

(2) The competencies expected from a student who graduates from a diploma program and the educational programs composed of courses, laboratory work, internship and similar activities are prepared by the respective administrative boards and approved by the Senate.
(3) All changes in curricula for the subsequent academic year are determined, finalized and announced by the end of June every year in accordance with the same procedures and principles.

**Medium of Instruction**

**ARTICLE 7** – (1) The medium of instruction in TED University undergraduate programs is English. However, as required by Higher Education Law No. 2547, mandatory courses to be given in Turkish, as well as other courses determined by the Senate, are taught in Turkish and are specified as such in the University Catalog.

**Duration of Study**

**ARTICLE 8** – (1) The regular teaching period at the English Language School preparatory program is two semesters. For elementary level students, the period includes a pursuant summer session, in addition to the two semesters. Students whose level of English is deemed insufficient at the end of this period are entitled to study English one more year.

(2) The undergraduate study is normally eight semesters at the faculties of the University.

**Student Advisors**

**ARTICLE 9** – (1) For each student enrolled at TED University, a faculty member is appointed as an advisor by the relevant department chair. The duty of the student advisor is to follow up on the academic performance, to assist in the scheduling of the student’s education program, and to guide the student within the framework of regulations and directives.

**Tuition Fees**

**ARTICLE 10** – (1) Undergraduate study at TED University is subject to tuition fees. The fees are determined annually by the Board of Trustees.

(2) Students who fail to pay the annual tuition fee by the announced due dates are not registered, their registration is not renewed and leave of absence requests are not granted. These individuals are not able to benefit from the rights of students.

**Scholarships**

**ARTICLE 11** – (1) Except for students who are placed with scholarships in various programs of the university by the Student Selection and Placement Center (SSPC), the principles on distribution of the additional scholarships and financial assistance provided to the students from various sources are determined by the Senate.

**PART THREE**

Principles of Admission and Registration

**Admission of New Students**

**ARTICLE 12** – (1) The admission of students to the first year of undergraduate programs is done in accordance with the results of the annual examination carried out by the Student Selection and Placement Center.

(2) Admission of international students is done with the decision of the relevant executive board within the framework of the regulations and decisions of the Higher Education Council, within the provisions of higher education law and in accordance with the conditions outlined by the Senate.

(3) Transfer students placed at other universities by SSPC can be exempted from the courses they have successfully completed in these universities with the decision of the relevant executive board, provided that they submit an application in the first week of the academic year. In case of approval of course exemption, the student’s grade for the relevant course is indicated as “T”.

**Admissions via Horizontal or Vertical Transfer**

**ARTICLE 13** – (1) Admission to TED University undergraduate programs is open to students from other national and international higher education institutions via horizontal or vertical transfers.

(2) The quotas of such transfers are determined with the approval of the Board of Trustees upon the proposal of the
university Executive Board. It is also determined within the provisions of the Rules and Regulations No: 27561 on the “The Regulation for Student Transfer Between Associate Degree and Bachelor’s Degree Programs, Double Major and Minor Programs and Course Credit Transfers Between Institutions of Higher Education Institutions”, published in the Official Gazette on 24/4/2010.

(3) Candidates applying for horizontal or vertical transfer are required to fulfil the English proficiency requirements set for candidates starting undergraduate programs of the university.

**Horizontal Transfers within the University**

**ARTICLE 14** - (1) In horizontal transfers within the university, students are required to have completed the first two semesters satisfactorily (excluding the language preparatory program), not have been dismissed from the university for any reason, and to fulfil the requirements of The Regulation for Student Transfer Between Associate Degree and Bachelor’s Degree Programs, Double Major and Minor Programs and Course Credit Transfers Between Institutions of Higher Education Institutions, in addition to the conditions determined by the Senate if applicable.

**Special Students**

**ARTICLE 15** - (1) Students or graduates of other higher education institutions can be accepted as special students in undergraduate courses in order to develop their knowledge and skills on a specific subject.
(2) Candidates applying to take courses with special student status are required to fulfil the requirements set for English proficiency necessary for study at the undergraduate programs of the university.
(3) The application, courses and total course hours of special students are decided on by the relevant executive board, taking the opinion of the relevant department’s chair into account.
(4) Neither diplomas nor credits are awarded to special students. A document indicating the courses taken and their grades is given upon their request.
(5) Special students pay a tuition fee on the basis of the courses they attend in accordance with the principles determined by the Board of Trustees.

**Exchange Programs**

**ARTICLE 16** – (1) TED University can arrange student exchange programs with national and international universities, can send students to other higher education institutions for a maximum of two semesters within the scope of these programs and can receive students from other higher education institutions.
(2) Student exchange is possible within the framework of the basics set forth in the Regulation for Student Transfer Between Associate Degree and Bachelor’s Degree Programs, Double Major and Minor Programs and Course Credit Transfers Between Institutions of Higher Education Institutions, in addition to the conditions determined by the Senate with the decision of the Executive Board of the relevant faculty or higher school.
(3) The students sent to other higher education institutions within the scope of exchange agreements continue to be enrolled at TED University during the period they spend in the exchange program.
(4) Students are not eligible for exchange programs in the final semester of their senior year.
(5) Credit and grade matching of the courses the students have taken in other higher education institutions with their advisor’s approval, within the scope of exchange agreements, is done with the decision of the relevant executive board.
(6) All exchange students pay the tuition fee required by the higher education institutions that they are registered in.

**English Proficiency Examination**

**ARTICLE 17** - (1) The students who complete their registration take the English Placement Examination given by the English Language School.
(2) The students who score higher than the predetermined level in that examination enter the English Proficiency Test.
(3) The students who score lower than the predetermined level attend the level determined in accordance with their performance, and the weekly course hours and rules of changing levels are determined by the English Language School.
(4) The students who fail the English Proficiency Examination continue in the English Preparatory Class for one year. The principles of teaching at the English Preparatory Class is determined by the Senate.

(5) National and international tests equivalent to the English Proficiency Examination can exempt students from enrolling in the university preparatory program and the minimum scores necessary for exemption are determined by the Senate.

(6) Students who provide documentation of the required level of success determined by the Senate directly start the undergraduate programs.

(7) Undergraduate students with gaps in their education of two consecutive years or four semesters due to reasons such as leave of absence, failure to renew registration, etc., are required to prove their competency through the English Proficiency Examination or through an equivalent test approved by the Senate. However, for those who spent the relevant time in national or international English medium higher education institutions, such a condition is not be applicable.

Initial Registration

ARTICLE 18 – (1) The students admitted at the University are required to obtain the necessary documents announced for registration and to register personally at the University within the time period indicated in the academic calendar.

(2) Candidates who cannot register individually due to valid reasons might have their initial registration processed through a legal representative.

(3) Candidates who fail to complete registration in the required time lose their registration rights.

(4) Registration of candidates with missing or damaged documents or candidates expelled from any higher education institution as a penalty is annulled.

(5) At registration, originals or copies approved by the university are accepted. For military status and judicial records, the declaration of the candidate is valid.

Renewal

ARTICLE 19 – (1) At the beginning of each semester, the students of the university are required to renew their registration within the time period indicated in the academic calendar prepared by the Senate and announced by the Rector’s Office. This process involves selecting courses under the guidance of their advisors, paying the relevant tuition fees and completing other liabilities to the university.

PART FOUR
Undergraduate Programs
Curricula and Course Loads

ARTICLE 20 – (1) The courses to be taken by the students in each semester consist of required and elective courses, laboratory, practice, project, thesis and similar studies.

(2) Required courses are the courses that the student is obliged to take, whereas the electives are the courses that the student selects from among various groups of courses.

(3) The courses in the curriculum are taken in accordance with the course hours, credits and prerequisites, if any, within the framework of the below mentioned conditions:

a) Students taking courses for the first time or repeating courses from previous semesters are required to first register for these courses. If these courses to be repeated or to be taken for the first time are in the same semester, students need to take the ones from the earliest semester.

b) “F” and “FX” grades show that the student has failed that course. The students with these grades are required to repeat the course upon the first availability of the mentioned course, if it is a program requirement.

c) Students who do not fulfil the prerequisites of a course are not registered for the course.

c) In case of multiplicity or conflict of the courses a student should take or repeat it is possible not to take some or all of
the courses in the curriculum of that semester.

d) The students are able to add or drop courses within the period indicated on the academic calendar. Add/drop is subject to the conditions applicable for regular registration such as prerequisite courses, maximum course load, minimum required course load and conflicting courses. The add/drop period shall not exceed two weeks following the start of the semester. Students are not able to drop the courses they are repeating from the semester of their earliest “F” or “FX” grade(s).

e) Prior to the deadline of the withdrawal period indicated on the academic calendar, students are able to withdraw from a maximum of two courses in a given semester and a maximum of six courses throughout their education. These students receive a “W” for these courses. The approval of the student’s advisor is required for withdrawal. No refund is given for fees related to “W” courses. Students are not able to withdraw from the required courses being repeated from the earliest semester and from courses with the grade of “F” or “FX”. The mark of “W” does not hinder graduation. Students are not able to withdraw from courses in the last four weeks of the semester.

Course and Credit Loads

ARTICLE 21 – (1) The number of examinations, practical assignments and other assignments that are the students’ responsibilities for each course, the contribution of these to the final grades and the requirements of the final exam are determined by the instructor and disclosed to the students at the onset of the semester.

(2) Depending on the characteristics of a course, a final exam may be excluded, upon the approval from the relevant Executive Board.

(3) The regular course load advised to students is equal to the average number of credits per semester in a given program, plus or minus two credits. The average number of credits per semester is calculated by dividing the total number of credits in the curriculum by 8.

(4) The course load of a student can be increased or decreased with the approval of the student’s advisor. However, students registered for the first time in the first semester of a diploma program are not able to exceed the regular course load of that semester. Exceeding the regular course load (i.e. overloading) by 8 credits is not allowed. The minimum course load is 9 credits per semester, which can be reduced to 6 credits with the decision of the relevant Executive Board. The students who are expected to graduate in a maximum of two semesters are not subject to that condition.

Late Registration and Unregistered Student Status

ARTICLE 22 – (1) Students who fail to register by the designated registration dates may also register late during the add/drop period stated in the academic calendar. Students who also fail to register before the end of the add/drop period are not registered unless they can show valid acceptable reasons for the delay, to be approved by the relevant executive board within two weeks of the end of the add/drop period. Moreover, students registering late are obliged to fulfil the additional requirements determined by the Senate.

(2) Students who do not renew their registration become unregistered students. Unregistered students cannot enjoy the rights to which registered students are entitled to. The period spent while a student is unregistered is included in the term of study. Unregistered students may reactivate their registrations in the following registration period. Students wishing to reactivate their registrations will have to pay the tuition fee for the year and are not able to benefit from any TEDU scholarships they were previously awarded.

Attendance

ARTICLE 23 – (1) Students must attend the theoretical and practical class hours, examinations and other academic studies as required by the instructors.

(2) The attendance requirements will be announced by the instructor at the beginning of the semester.

Summer Internship

ARTICLE 24 – (1) For programs that require summer internship, the rules of conduct of the summer practicum are
determined and declared by the Senate.

**Double Major and Minor Programs**

**ARTICLE 25** – (1) The Senate might open double major and minor programs. The regulations governing these programs are determined by the Senate.

**PART FIVE**

**Assessment**

**Examinations**

**ARTICLE 26** - (1) Each semester ends with an examination period known as the final examination period. Final examination periods are announced in the academic calendar.

(2) The final exam dates are announced at least four weeks before the final examination period of fall and spring semesters and two weeks before the final exam period of summer session.

(3) At least one midterm exam and one final exam are given for each course.

(4) The instructor may assess the assignments, laboratory practices and similar activities as midterm or final exam.

(5) The courses for which no midterm or final exam will be given are decided on by the relevant faculty boards.

(6) The excuse of a student, who could not attend the final exam due an illness or other hardship, will be investigated by the University Plea Committee. If the committee accepts the student’s excuse, the student will be entitled to a make-up exam. The excuse of a student failing to attend a midterm examination will be directly evaluated by the instructor of the course. If the instructor accepts the excuse, the student will be entitled to make up for the unattended midterm. These students may be entitled to make-up exams, or weight adjustments of the final exam, or assignment of an additional project/essay or similar procedure.

(7) Instructors are expected to submit letter grades to the Rector’s Office and Registrar’s Office information system within one week of the course final exam date.

(8) Once recorded by the Registrar’s Office, letter grades may only be altered if a written explanation, together with supporting documentation, is submitted by the course instructor to the dean’s office of the relevant department. This application is evaluated by the executive board of the relevant faculty. Upon approval, the registrar will make the necessary correction to the student’s academic record, provided the procedure is completed before the end of the next registration period.

(9) Exam papers and student answers will be kept on file by the university for at least two years following the term in which the course is offered.

**Grade Appeals**

**ARTICLE 27** - (1) Students may request their instructor to review a grade for any exam in a course within one week after the grade announcements. If the appeal is rejected, students may submit a written appeal to the dean’s office of the department by which the course is offered. The relevant board may, in turn, designate a review committee consisting of three members to make the final decision. If the decision is in favor of changing the result of the exam and if this requires a change in the final semester course grade of the student, the final grade is changed. For courses not offered by the faculties, the Rector’s Office and the university Executive Board bear the responsibility of the review process explained above.

**Letter Grades and Marks**

**ARTICLE 28** - (1) For each course taken by the student, as a result of the required exams or similar evaluations, one of the following grades is given by the course instructor:
<table>
<thead>
<tr>
<th>Grades</th>
<th>Status</th>
<th>Grade Point Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA</td>
<td>Excellent</td>
<td>4.00</td>
</tr>
<tr>
<td>BA</td>
<td>Very Good</td>
<td>3.50</td>
</tr>
<tr>
<td>BB</td>
<td>Good</td>
<td>3.00</td>
</tr>
<tr>
<td>CB</td>
<td>Above Average</td>
<td>2.50</td>
</tr>
<tr>
<td>CC</td>
<td>Average</td>
<td>2.00</td>
</tr>
<tr>
<td>DC</td>
<td>Below Average</td>
<td>1.50</td>
</tr>
<tr>
<td>DD</td>
<td>Poor</td>
<td>1.00</td>
</tr>
<tr>
<td>F</td>
<td>Failure</td>
<td>0.00</td>
</tr>
<tr>
<td>FX</td>
<td>Failure</td>
<td>0.00</td>
</tr>
<tr>
<td>P</td>
<td>Pass</td>
<td>-</td>
</tr>
</tbody>
</table>

a) Letter grades “AA” and “BA” indicate that the course was completed with “outstanding achievement”
b) Letter grade “CC” indicates that the course was completed with “satisfactory achievement”
c) Letter grades “DC” and “DD” indicate that the course was completed “conditionally”
c) Letter grade “F” is a failing grade and assigned to students who could not reach the level of “DD” or “P.”
d) Letter grade “FX” is assigned to students who have failed to attend classes or failed to participate in the midterm exam, final exam, term project or in similar major course assessment activities.
e) Students who receive grades “F” and “FX” for a required course are required to repeat the course upon its first availability in a regular term. The summer session is not a regular term in this context.

**Other Grade Symbols Used**

**ARTICLE 29 - (1)** Other than the letter grades mentioned in Article 28, the following grades can be used under certain circumstances explained below.

<table>
<thead>
<tr>
<th>Letter</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>T</td>
<td>The letter “T” (Transfer) is assigned for those courses taken at another university by students transferring to TEDU or by TEDU exchange students who studied abroad. Such courses taken at another university are transferred as credit only, not for a grade, and must be approved by the relevant faculty board as equivalent in content to a course in the pertinent academic curriculum of TED University.</td>
</tr>
<tr>
<td>NC</td>
<td>The letter “NC” (Non-Credit) is given for completed courses not included in the calculation of grade point average.</td>
</tr>
<tr>
<td>NP</td>
<td>The letter “NP” (Not Present) is given to students who did not take the final exam.</td>
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<tr>
<td>----</td>
<td>--------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>I</td>
<td>The letter “I” (Incomplete) is given to students who cannot complete the course requirements, like projects or term papers, by the end of the semester or the summer session for a reason accepted by the course instructor. The letter “I” must be converted to a letter grade within two weeks of the deadline for grade submission to the registrar. In case of failure to convert the letter “I” to a letter grade within the required period, it will automatically turn into a letter grade “F”.</td>
</tr>
<tr>
<td>R</td>
<td>The letter “R” (Repeat) indicates a repeated course.</td>
</tr>
<tr>
<td>W</td>
<td>The letter “W” (Withdrawal) is given to students who withdraw from a course within the withdrawal period mentioned in the academic calendar.</td>
</tr>
<tr>
<td>L</td>
<td>The letter “L” (Leave) is given to students on leave.</td>
</tr>
</tbody>
</table>

**Grade Point Averages and Academic Standings**

**ARTICLE 30** - (1) Academic standings of the students are determined by calculating their grade point averages at the end of each semester.

(2) The total credit points obtained from a course are calculated by multiplying the course’s number of credit hours and the grade point value of the final letter grade received. (See chart in Article 28.)

(3) Semester Grade Point Average (SPA) is calculated by dividing the total credit points obtained from all the courses a student has taken in the pertinent semester by the total number of credit hours received in those courses.

(4) Cumulative Grade Point Average (GPA) is calculated by taking into consideration all the courses a student has taken since the beginning of the program. If there are repeated courses, the last grade obtained from the course, replaces the previous grade and is included in the grade point average calculation.

(5) Calculated semester and cumulative grade point averages are rounded to two decimal places.

(6) Students may repeat courses for which they have received a letter grade “DD” and/or “DC” in order to raise their grade point averages. Courses with letter grades “CC” and above cannot be repeated.

(7) Students with cumulative grade point averages of 2.00 and above are in good academic standing.

(8) Students with cumulative grade point averages less than 2.00 are placed on academic probation; probationary students are not entitled to course overload. These students must first repeat the courses from which they have received conditionally passing grades (“DD” or “DC”) to raise their grade point averages.

(9) Course overloads of students in good academic standing and mandatory course repeats of students on probation are regulated on the basis of the principles determined by the Senate.

(10) Every semester, students with SPAs between 3.50 and above qualify as “High Honor” students. Those with SPAs between 3.00 and 3.49 qualify as “Honor” students, provided they have taken the regular course load and have a cumulative GPA of 2.00 or above.
PART SIX
Leave of Absence/Withdrawal from University

ARTICLE 31 – (1) With the condition of provision of necessary documents, students may apply for leaves of absence due to health related matters, military service, education abroad or other academic, financial or familial obligations, as well as other extraordinary reasons accepted by the university Executive Board.

(2) The application for leave of absence must be submitted to the dean’s office of the relevant faculty by a petition with supporting documents any time up to and including the last working day of the fourth week following the start of the classes. Applications after the end of this period are not processed. The request for leave of absence is granted upon the approval of the relevant faculty executive board.

(3) In the case of immediate sickness, a serious accident or other extraordinary circumstances occurring after the end of the application period for leave of absence, the status of the student is evaluated by the university Executive Board.

(4) Students are entitled to leave the university for a maximum of two consecutive semesters and four semesters in total during their term of the study. In obligatory situations upon the proposal of the relevant faculty executive board the term can be extended with the decision of the university Executive Board.

(5) Students requesting leave of absence from the university must pay half the tuition fee of the pertinent semester and clear all their debts to the university prior to the activation of the process. The tuition fees paid for the period of leave will not be deducted from the following semester’s fees. Students considered on approved leave upon the decision of the University Executive Board after the indicated deadline, have to pay the tuition fee for the respective semester.

ARTICLE 32 - (1) Students who wish to withdraw from the university must apply in writing to the relevant dean’s office and follow the procedures required by the university. These students must fulfil their tuition fee and other financial obligations in order to receive their high-school diplomas and other related personal documents from the registrar’s files. If requested, students can be given a document indicating their grades. The notarized copies of the high-school diploma and other documents required at the stage of registration will be kept on file in the Registrar’s Office.

(2) If the student’s withdrawal request is received prior to the start of courses, the student is not obliged to pay any tuition fee. Fifty percent of the tuition fee paid for the pertinent semester will be refunded to the student if the withdrawal request is filed any time up to and including the last working day of the fourth week following the start of the classes in a regular semester or the second week following the start of courses in the summer session. In all other cases, no refund will be made by the university.

PART SEVEN
Graduation
Special Requirements

ARTICLE 33 – (1) Apart from maintaining the required satisfactory grade point averages, students must spend their last semester, excluding the summer session in TEDU. At least half of the total credit points required by the curriculum must be obtained from courses completed at TEDU.

Diploma and Honors Documents

ARTICLE 34 – (1) Students who successfully complete all courses in the undergraduate program in which they are registered with a cumulative grade point average of at least 2.00 are eligible, with the condition of fulfilling the other graduation requirements, to receive the “Undergraduate Diploma of TED University” upon the decision of the relevant executive board.

(2) Students with a grade point average of at least 2.00 but failing to fulfil the graduation conditions due to “F” (not valid for FX) letter grades in a maximum of two courses, may be given the opportunity to take an exam or to undertake an equivalent academic project by the relevant executive board, upon the favorable opinion of the relevant instructor. With
this exam or project, the student can compensate for the letter grade(s) of “F” without repeating the course(s).

(3) Students who complete their undergraduate education within 9 semesters or less with cumulative grade point averages between 3.00 and 3.49 graduate with “Honor,” and the ones with cumulative grade point averages of 3.50 or above graduate with “High Honor.” Students who receive disciplinary penalties during the course of their education in the university, however, are not entitled to such status. Students graduating with “Honors” and “High Honor” graduates are issued an honorary certificate indicating their status along with their diplomas.

(4) The requirements for diplomas and graduation of students earning double major or minor degrees are determined by the Senate.

(5) In the event that a diploma is lost, a new copy is issued only once, provided that the fee is paid and a lost notice is published in the national press. The new copy is printed with the phrase “second copy” on it.

Associate Degree

ARTICLE 35 – (1) An “Associate Degree Diploma” is awarded to students who choose to leave the university or are expelled from the university without completing their degree program, but have completed all the courses of the first four semesters or at least half of the total credit of the programs that they are registered in with a grade point average of at least 2.00.

Discipline


PART EIGHT
Execution and Enforcement

Enforcement

ARTICLE 37 – (1) These regulations come into effect on the date of their issue.

Execution

ARTICLE 38 - (1) These regulations are executed by the Rector of TED University.

i University Senate Decision 29.08.2012 – No. 2012/5:
The minimum number of students for opening an elective course is 10. This number is 15 for the first year and second year service courses. This criteria is not valid for the establishment period (until the first graduates). For the summer school the designation of the tuition fee and the minimum number of students for opening a course is done according to the current budget limitations. These rules are defined and announced each year along with the summer school decisions.

ii University Senate Decision 01.08.2013 – No. 2013/6:
The tuition fee payments done after the deadline announced in the Academic Calendar will be subject to a surcharge of 30TL per each business day (the respective payment continues until the end of add/drop period).

iii University Senate Decision 29.08.2012 – No. 2012/5:
Compulsory course repetition for probation students: The new course registration of probation students are limited after the first two semesters in order to allow them to increase their grade point averages due to F, FX, DD and DC. The students who can not achieve the satisfactory status due to lack of credits, repeat the courses in which they have received F, FX, DD and DC letter grades. However if there are no courses they were graded with F, FX, DD, DC they can register to new courses if their course load allows.
The satisfactory status is defined as,
GNO=1.60 for students with 50 credits or less,
GNO=1.70 for students with 51-100 credits,
GNO=1.80 for students with 101 and more credits
Credit means “credits completed”.
Excessive course load: The students receive a package program on their first semesters, there is no possibility for excessive course load. Probation students can not exceed the normal course load. 8 credits over the average course load is not allowed. **University Senate Decision 29.08.2012 – No. 2012/5 No (Correction of the error of fact):** The students whose general point average is between 3.00-3.49 are awarded as Honor, those who achieve a general point average of 3.50 and above are awarded as High Honor Students with the pre-condition of being registered to normal course load each semester.

i.The Senate decision dated 01.12.2016 and numbered 2016/14: “the request to extend the deadline to change the grading period for I-incomplete grades, for courses not changed into letter grades within 15 days, to the beginning of the following semester’s registration period at the latest by a relevant board decision”

It was decided that the grading period for I-incomplete grades, for courses not changed into letter grades within 15 days, could be extended to the beginning of the following semester’s registration period at the latest by a relevant board decision.

i Senate Decision dated 01.06.2017 and numbered 2017/06: IP (In Progress) grade is given to students who are successfully continuing non-credit courses (except the Master’s Thesis course).