**TED University Quality Processes, Standards and Structuring**

Quality enhancement and assurance strategy of TED University is based on both “fitness for purpose” and “compliance to international standards” approches. The purpose is set in TEDU vision, mission statements, core policies and their equivalent faculty level documents. International standards refer to Bologna process and the European Standards and Guidelines published by ENQA.

Internal quality enhancement and assurance mechanisms include **TED University Quality Processes** which specify the activities and the related structures, presented as standards and guidelines as well as annual **Self-evaluation Reports** which document the realization of these activities. **TED University Self-evaluation Report** contains the account of annual or four year cyclic activities and is based on **Departmental Self-evaluation Reports** and **Annual Faculty Reports** submitted by academic staff.

The organizational core for internal quality enhancement and assurance mechanisms is made up of Quality Assurance Unit directly reporting to the rector and QA directors of faculties, basic sciences unit and ELS. This organizational structure is solely for providing support and motivation; both operating in line with the Guidelines (i.e, carrying out QA processes) and producing the self-evaluation reports are responsibilities of academic departments, themselves.

Contents of the **Quality Document**:

**I. TED University Quality Management Processes**

1.Program Objectives, Outcomes and Curriculum Development – planning, implementation, evaluation, improvement

2. Monitoring at Course Level

3.Student Feedback

4.Student centered T&L

5. English Language Prep Class

6. Appointments and Promotions

7. Staff Qualifications

8. Student Admission and Transfer

9. Student Assessment

10.Academik Advising and Coaching

11. Student Services

12. Student participation in Governance

13.Social and Cultural Activites

14.Infrastructure

15. Alumni Relations

16.Focal areas in Research

17.Reseach outcomes

18.Graduate Education

19.Research Projects and Finance

20. University-Industry Cooperations

21.Services to Pubic

22.Policies and Procedures for Q. Enhancement and Assurance

23. Accountability System of TED University

24. Internal Documentation

25. External Documentation

26.Full Cost Accounting

Annexes (Section I)

Syllabus

Norm Referenced Assessment ( Curve System) / Criterion Referenced Assessment

Instructor’s Course Assessment

Departments Course Assessment

Guidelines for Writing Learning Outcomes

Academic Appointment and Promotion Criteria of TEDU

TED University Indicators – sample of 2014

YÖK format for Annual Statistical Indicators

Bologna Reports’ format

Instructor and Course Evaluation form

Satisfaction Surveys, Academic staff

Satisfaction Surveys, Administrative staff

Satisfaction Surveys, English Language School

Satisfaction Surveys, Students

Process Hierarcy

Rules, Procedures and Methodologies

**II. TED University Self Evaluation Reports**

Annexes (Section II)

Annual Faculty Report

Departmental Self Evaluation Report

Forms

References

Diagrams for annual and four-year cycles

The body of the **Document** is in Turkish and will be translated into English soon.